

26 September 1985

SECURITY COMMITTEE

SECURITY AWARENESS AND EDUCATION SUBCOMMITTEE (SAES)

MEETING 19 SEPTEMBER 1985

MEMBERS PRESENT:

[Redacted]  
2LT Corinne Blank  
Ms. Peg Fiehtner  
Ms. Denise Forti  
Mr. Bob McMenamin  
Mr. Stephen F. Slaughter  
Mr. John Miller  
CIA Representative  
Mr. Ed Teets

ARMY  
NSA  
USAF  
NAVY  
USSS  
TREASURY  
DOE  
DIS  
CIA  
DOJ

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MEMBERS ABSENT:

Representative  
Representative  
Representative  
Representative

OSAF  
DIA  
FBI  
STATE

OLD BUSINESS

1. The minutes from the 22 August 1985 meeting were read and approved without comment. *(Revised Minutes attached)*

NEW BUSINESS

1. [Redacted] reported on the progress of the 1985 Security Educators Seminar, scheduled from 7-11 October 1985. [Redacted] advised that planning and organization of the Seminar is on schedule. He has also received final confirmation from the Seminar guest speakers. [Redacted] complimented the Subcommittee members for submitting, well in advance, the names and clearance verification of the Seminar participants. He encouraged Subcommittee members and Seminar participants to attend the Seminar dinner/social which will be held at 5:30 p.m. on Monday, 7 October 1985. [Redacted] requested that each attendee submit their payment for the dinner by the end of September 1985. [Redacted] also mentioned that approximately 75% of the Seminar participants have elected to room at the FBI Academy during the Seminar. John Miller mentioned that group discussions have been

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scheduled for the Seminar participants on Tuesday evening, 8 October 1985. The groups will then give a short report on Wednesday morning, 9 October 1985, regarding their ideas and conclusions. Some of the topics to be addressed by the groups include the future of Security Education in the government and industry; obtaining management support for security education programs; requirements and elements of a viable security education program; and behavioral indicators of personnel. John also discussed the "Film Festival", which is scheduled on Wednesday evening, 9 October 1985. The Seminar task group has tentatively selected the following videotapes for the Festival: "Confidentially Speaking", "Something of Value", "Operation Red Fox", "Traveler Be Aware", "Computer Security", and a videotape covering Christopher Boyce's testimony before a U.S. Senate Subcommittee.

2. [ ] distributed a memorandum from [ ] regarding the unauthorized disclosure or release of information about SECOM plans, actions or deliberations to the news media. [ ] stressed that "any public revelation of matters before the Committee must be coordinated beforehand with the Chairman."

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3. [ ] is preparing a memorandum for [ ] regarding government and government contractor participation in unclassified seminars. [ ] will distribute a copy of the memorandum during the October 1985 meeting.

4. [ ] announced that a new SECOM advisor will be assigned to the Subcommittee by the October 1985 meeting.

5. Several Subcommittee members mentioned that they have experienced problems in obtaining film footage and media products from the major U.S. television networks. Discussion centered on whether U.S. Government organizations should be given a waiver to the copyright laws in order to use media products. [ ] suggested that this topic should be raised during the 1985 Security Education Seminar. [ ] will also mention this issue when he meets with [ ].

6. The Subcommittee adjourned at 12:00 hrs.

7. The next Subcommittee meeting will be held on 17 October 1985 at 10:00. The conference room will be provided at the reception/badge desk.

[ ]  
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NSA Member  
SAES

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3 Oct 1985

## SECURITY COMMITTEE

## SECURITY AWARENESS AND EDUCATION SUBCOMMITTEE (SAES)

MEETING 22 AUGUST 1985

MEMBERS PRESENT:

Mr. Jim Passarelli  
Mr. Bob McMenamin

[redacted]  
2nd Lt Corinne Blank  
Ms. Peg Fiehtner  
Mr. Bernie Lang  
Ms. Denise Forti  
CIA Representative  
Mr. Al Gowing

ARMY  
TREASURY  
DIA  
DIA  
USAF  
NAVY  
FBI  
USSS  
CIA  
STATE  
DIA  
NSA

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MEMBERS ABSENT:

Representative.  
Representative  
Representative

DOE  
DOJ  
OSAF

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OLD BUSINESS:

1. The minutes from the 25 July 1985 meeting were read and approved without comment.

NEW BUSINESS:

1. [redacted] handed out packets of materials pertaining to the 1985 Security Educators Seminar, which is scheduled from 7-11 October 1985 at the FBI Academy in Quantico, Virginia. He requested that Subcommittee members distribute the packets to members of their respective organizations who will attend the Seminar. [redacted] also stated that he will need the clearance certification of Seminar attendees no later than 27 September 1985. Participants should not report at the FBI Academy before 1200 on 6 October 1985. Bernie Lang advised that the FBI Academy has agreed to provide meals at no

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charge to guest speakers and Seminar participants not rooming at the Academy. Bernie mentioned that the recreational facilities (except for the indoor firing range) will be available for all Seminar participants. [ ] advised that the social/dinner scheduled on Monday, 7 October 1985 will cost approximately \$12.00 per person. He urged all SAES members and Seminar participants to attend the social/dinner. [ ] also advised that [ ] has reviewed and approved the Seminar agenda which was prepared by the Seminar task group. [ ] complimented the task group members for their outstanding effort in organizing the Seminar. The task group has also planned several evening activities during the Seminar. One evening will be set aside for a "Film Festival", where Seminar participants will review and critique selected security related video tapes. One or two evening sessions will also be organized for a "Practical Exercises" program. Participants will be divided into small groups where they will address a variety of security education matters. The work group will then give an informal presentation the following day to the Seminar participants regarding their findings and conclusions.

Corinne Blank reported that a Seminar notebook is being compiled for Seminar participants. The notebook will include cover sheets for classified information (course notes); an FBI Academy packet; critique sheets; mailing labels; a copy of DCID 1/14; and a list of Seminar attendees.

2. [ ] recently circulated a memorandum regarding attendance at SECOM/Subcommittee meetings. In the future, all Subcommittee Minutes should identify those member departments or agencies not in attendance at scheduled subcommittee meetings.

3. [ ] reported that [ ] SECOM Staff, has initiated a sole source contract [ ] to produce a video tape regarding the unauthorized disclosure of classified information. [ ] was advised that the video tape will probably be classified at the SECRET level.

4. [ ] reported that he submitted a memo to [ ] with the Subcommittee's recommended changes to the Minimum Standards. [ ] will present the recommended changes to SECOM members for their comments and suggestions.

5. [ ] will submit a memorandum to [ ] regarding government and government contractor participation in unclassified seminars. This action was prompted by several SECOM members who expressed concern to [ ] regarding this issue.

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6. [redacted] reported that [redacted] is interested in the Subcommittee conducting a Security Educators Seminar at the SCI level. This matter will be pursued in greater detail at the September 1985 meeting.

7. The Subcommittee adjourned at 1200 hours.

8. The next Subcommittee meeting will be held on 19 September 1985 at 1000. The conference room will be provided at the reception/badge desk.

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[redacted]  
NSA Member  
SAES